

DRIVER TRAINING SCHOOL FORMS REQUEST

Purpose: Use this form to request DMV forms that are essential for the operation of your school.

Instructions: Please fax your request to the Commercial Licensing Work Center at (804) 367-2019 or email your request to dmvclu@dmv.virginia.gov.

CLASS A DRIVER TRAINING SCHOOLS - only request forms for which you are licensed to use		
Class A schools are licensed to provide training in the operation of any type of commercial motor vehicle as defined in Virginia Code § 46.2-341.4.		
Form Number	Name of Form	Number of Packs
DTS A	Virginia Commercial Driver Training Certificate	
DTS E	Virginia Driver Training CDL Re-Examination Certificate	

CLASS B DRIVER TRAINING SCHOOLS - only request forms for which you are licensed to use		
Class B schools are licensed to provide training in the operation of any type of motor vehicle other than motorcycles and commercial motor vehicles as defined in Virginia Code § 46.2-341.4.		
Form Number	Name of Form	Number of Packs
DTS B	Virginia Driver Training Certificate	
DTS C	Virginia Driver Training Re-Examination Certificate	
DTS D	Virginia Driver Training Completion Certificate - Adult Waiver	
DTS 14	Driver Training School Student In-car Instruction/Observation Record	
DTS 36	Virginia Driver Training Certificate of Classroom Completion	

NOTE: Please be advised that the **Final Road Skills Test Score Sheet (CSMA 09)** must be ordered from our stock room. Do not send your request to the Commercial Licensing Work Center. You may fax your request for the CSMA 09 to (804) 367-1054 or call (804) 367-0446. This form is for Class B schools only.

CERTIFICATION		
I/we certify and affirm that I am the owner or designated representative of the driver training school below, all information presented on this form is true and correct and that the forms that I have requested will be used exclusively by the owner or instructors licensed to do business at the school named below for the purpose intended. I make this certification and affirmation under penalty of perjury and I understand that knowingly making a false statement or representation on this form is a criminal violation.		
DRIVER TRAINING SCHOOL NAME		
NAME OF OWNER SHOWN ON SCHOOL APPLICATION (print)	OWNER SIGNATURE	DATE (mm/dd/yyyy)
NAME OF MANAGER OR AUTHORIZED REPRESENTATIVE SHOWN ON SCHOOL APPLICATION (print)	MANAGER OR AUTHORIZED REPRESENTATIVE SIGNATURE	DATE (mm/dd/yyyy)